



Agency Inclusion/Exclusion Policy

Revised October 2016

INCLUSION (MUST MEET A THROUGH C)

ORGANIZATION...	A <u>OFFERING ONE OF THE SERVICES BELOW</u>	B <u>AND HAS</u>	C <u>AND HAS</u>
	Health, Human Service, Consumer, Educational, Environmental, or Disaster Related	Existed for at least one year	Proof of licensure as required by regulating agencies

AND MEET THE FOLLOWING CRITERIA:

NON-PROFIT

- 1 Private, non-profit 501(c) 3 organizations that offer free or low cost services to the community at large (not just to members).

GOVERNMENT

- 2 Government (local, state, federal) and quasi-public agencies (no attempt will be made to list ALL Government agencies and departments). *The names of elected officials will be omitted.

NON-PROFIT OR GOVERNMENT

- 3 Crisis lines, hotlines, help lines, information lines, and information and referral lines administered by non-profit organizations or government entities.
- 4 Local, statewide, and nationwide toll-free phone services that can be accessed by callers in the Western Colorado 2-1-1 region that provide a socially beneficial service and that are administered by government or non-profit organizations.

COMMUNITY/SUPPORT GROUPS

- 5 Self-help support groups that do not charge a fee or charge a nominal fee (include state, regional, or national headquarters to enable tracking of local support groups that may frequently change contacts or sites).
- 6 Advocacy groups and community coalitions.
- 7 Clubs, on a limited basis, concerned with health and human care issues.

FOR-PROFIT/PROPRIETARY

- 8 For-profits providing affordable health and social services not adequately met by other resource listings; Or offering free service, scholarships, reduced fees, sliding fee scale, or that accept Medicare/Medicaid.
- 9 For-profits that accept court diversion requirements.
- 10 For-profits that provide unique, specifically targeted services, or services that are otherwise difficult to access, i.e., serve an area where resources are scarce.

NON-PROFIT, GOVERNMENT, COMMUNITY BASED ORGANIZATION, FOR-PROFIT/PROPRIETARY

- 11 Acute care hospitals.
- 12 Community clinics.
- 13 Organizations that are designated, funded, or contracted by the government to provide specific social services (a Medical contract does not meet this qualification).
- 14 Professional associations providing a public service (i.e. information and referral).
- 15 Organizations located in regions adjacent to Western Colorado 2-1-1 that offer socially beneficial services not provided in Western Colorado 2-1-1 Region and that serve all or parts of Colorado or is Nationwide.
- 16 Organizations, including for-profit, proprietary and non-profit, that provide HHSA-contracted services.

Western Colorado 2-1-1

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EXCLUSION

NON-PROFIT, GOVERNMENT, COMMUNITY BASED ORGANIZATION, CORPORATION (ANY ORGANIZATIONS THAT...)

- 1 Deny service on the basis of race, sexual orientation, religious beliefs, or national origin; or that violates local, state, or federal laws or regulations.
- 2 Do not supply proper documentation (i.e. proof of 501(c) 3 tax-exempt status or IRS/Department of treasury letterhead, business license, etc.).
- 3 Refuse to sign a memo of understanding (MOU).
- 4 Have been in existence for less than one year.
- 5 Do not have an established address, phone, and consistently available contact person.
- 6 Serve members only, or a very narrow population.
- 7 Engage in fraudulent or illegal activities.
- 8 Misrepresent their services in any way.
- 9 Are not licensed (in areas where licensing standards exist).
- 10 Do not respond when asked to update information.
- 11 Programs where standards of service quality are heavily regulated and for which there exists an entity that adequately maintains current data and provides central referral for the service (i.e. Colorado State Nursing Home search).

NON-PROFIT

- 12 Churches that offer no special services to the community at large.

COMMUNITY/SUPPORT GROUPS

- 13 Local service groups (Rotary, Jaycees, etc.) that offer no special services to the community at large.

FOR-PROFIT/ PROPRIETARY

- 14 Private practitioners, group practices of mental health providers, medical doctors, osteopaths, podiatrists, dentists, legal/paralegal providers, etc.
- 15 "Support groups" offered by private therapists or social workers for which there is a fee to pay the leader for his/her time.
- 16 Other For-profit organizations that do not meet the INCLUSION criteria.

QUALITY CONTROL

To ensure it meets the changing needs of the community, the Inclusion/Exclusion Policy is reviewed annually by Western Colorado 2-1-1. In addition, WC211 conducts an annual update process to ensure that all agencies and services are in compliance and up to date with the inclusion/exclusion policy. Failure to comply or respond to the 211 annual update request may result in your agency's exclusion from the 211 database.

DISCLAIMER

Western Colorado 2-1-1 may exclude or remove organizations from its resource database for any reason. Inclusion in the database does not imply endorsement, and omission does not indicate disapproval. Western Colorado 2-1-1 neither guarantees nor makes any representation as to the accuracy or completeness of the information contained in claimed resulting from or arising out of reliance upon the information and procedures presented in the database. Western Colorado 2-1-1 reserves the right to edit information to meet format, guideline, and space requirements.

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